


PREAMBLE		
<p>Ref. to Legislative Frameworks:</p> <p>HESF2021: Standard 1 / 3 / 5 / 6.3 / 7.2</p> <p>National Code: Standard 3 / 7-9</p> <p>National Code 2018: Standard 11</p>	Academic Quality Assurance	
Version: 1.0	Approved by: Academic Board	Approved on: 10/04/2026 Review by: 10/04/2028

Revision History

Current Version	Description of Change	Developer	Effective Date
1.0	New preamble adapted from the Academic Quality Assurance Policy. Policy has been retired.	Group Compliance Manager	10/04/2026

1. Institutional Commitment

Academies Australasia Polytechnic (AAPoly) is committed to the delivery of high-quality higher education that meets the requirements of the Higher Education Standards Framework (Threshold Standards) 2021 and, where applicable, the National Code of Practice for Providers of Education and Training to Overseas Students 2018 (National Code 2018).

Academic quality assurance at AAPoly is founded on principles of academic integrity, continuous improvement, accountability, transparency, and evidence-based governance. The institution recognises that academic quality is not confined to a single policy or process, but is achieved through an integrated system of governance, review, monitoring, benchmarking, and enhancement activities across the institution.

This Preamble outlines the principles and governance arrangements that support academic quality assurance at AAPoly.

2. Institutional Approach to Academic Quality Assurance

Academic quality assurance at AAPoly encompasses systematic and cyclical processes designed to ensure that:

- Courses are academically rigorous, current, and aligned with the Australian Qualifications Framework (AQF);
- Teaching, learning and assessment practices are appropriate, consistent, and effective;
- Student academic performance and progression are monitored and supported;
- Academic integrity is upheld;
- Institutional risks to academic quality are identified, monitored, and mitigated;
- Continuous improvement is informed by internal review, external referencing (benchmarking), and stakeholder feedback.

Quality assurance processes are embedded across both academic and corporate functions and are supported by clearly defined governance structures and reporting lines.

3. Governance and Oversight

To ensure academic quality assurance at AAPoly, the governance structure is supported by a number of boards and committees responsible for monitoring academic standards, course performance and student conduct and the overall governance of the institution.

The Board of Directors holds ultimate responsibility for ensuring that AAPoly maintains the quality of its educational offerings and complies with applicable regulatory requirements, including the Higher Education Standards Framework.

The Academic Board is responsible for academic governance and oversight of academic quality, academic integrity, course approval, review and reaccreditation processes, other

academic quality indicators, and provides advice and recommendations to the Board of Directors.

Academic governance is supported by specialist committees that consider specific academic and student-related matters and provide advice and recommendations to the Academic Board. AAPoly currently has the following committees:

- the Course Review Committee (CRC), which considers course monitoring and review matters;
- the Student Discipline Committee (SDC) and the Academic Review Committee (ARC, which considers serious breaches of student conduct and academic integrity; and
- the Sexual Assault and Sexual Harassment Advisory Board (SASH AB), which considers matters relating to sexual assault and sexual harassment involving students and ensures appropriate institutional response and oversight.

The Academic Dean and the academic team are responsible for the implementation of academic policies, monitoring course performance and reporting academic quality matters to the Academic Board.

4. Policies Supporting Academic Quality Assurance

Academic quality assurance at AAPoly is supported by a range of organisational policies that govern academic activities, staff capability, and institutional oversight. Key policies that contribute to academic quality assurance include, but are not limited to:

Academic governance and course lifecycle

- Higher Education Course Development and Approval Policy
- Course Review and Reaccreditation Policy
- Benchmarking and Continuous Improvement Policy
- Teach-out Management (Higher Education) Policy

Academic integrity and standards

- Academic Integrity Policy

Academic staff capability

- Academic Staff Scholarship Policy
- Staff Recruitment and Selection Policy
- Staff Induction Policy
- Equivalence of Professional Experience to Academic Qualifications Policy

Institutional compliance and oversight

- Risk Management Policy
- Data and Records Management Policy
- Internal Audit Policy

These policies collectively support the monitoring, review and continuous improvement of academic activities and institutional practices.

5. Continuous Improvement

AAPoly maintains mechanisms for monitoring academic performance and identifying areas for improvement. These include:

- Academic Risk Register
- Semester performance reports
- Periodic course reviews
- Benchmarking with other institutions or relevant organisations
- Feedback from students, staff, industry and other stakeholders
- Internal review and audit processes
- External expert reviews

The Academic Board monitors academic quality indicators and reports material risks or strategic matters to the Board of Directors.

6. Status of this Document

This Preamble provides outlines the principles and governance context supporting academic quality assurance at AAPoly. Operational requirements are set out in the relevant policies and procedures that govern specific academic and institutional processes.