Application Process

1. **Check the course entry requirements:**

    Vocational Course

    *   Academic Requirement: Year 11 or equivalent certificate of senior secondary education
        *   [English Requirement for VET:](#) IELTS 5.5 or equivalent.
        *   Age Requirement: Minimum 18 years of age.
        *   Course Direct Entry Requirement: Refer to the course brochure for additional course entry requirement.

    Higher Education

    *   Academic Requirements: Year 12 or equivalent certificate of senior secondary education.
    *   [English Requirements for bachelor's](#) except BIT: IELTS 6.0 with no individual band less than IETLS 5.5 or equivalent.

2. **Provide the following documents for admission assessment:**
    *   Completed [AAPoly Application for Enrolment Form.](#)
    *   Completed [AAPoly Course Credit Transfer Form](#) with required supporting documents.
    *   Completed [AAPoly SSVF Regular Application Form](#) (if applicable).
    *   Statement of Purpose (if applicable).
    *   Passport Copy (certified).
    *   Australia Visa Copy (Please provide if you have an existing visa in Australia).
    *   English Test Results (Please provide if you have IELTS, PTE, Duolingo, Cambridge, TOEFL test).
    *   Certified Academic Documents (Official translation is required where non-English academic documents are presented).
    *   Confirmation of Enrolment (CoE) (Please provide if you have any existing CoEs from other education institutions).

3. **Student Offer and Acceptance Agreement** will be issued to students who meet the entry requirement and provided the required documents. Interview may be conducted to clear. Genuine Temporary Entrant (GTE) concerns for international students.
4. **Return the signed and dated copy of the Student Offer and Acceptance Agreement** to the College.
5. **Pay the "Total Fees to be Paid in Advance"** referred in page 2 of the Student Offer and Acceptance Agreement.
6. **CoE** will be issued.